

Shepley Health Centre

Patient Reference Group Meeting

Monday 22nd January 2024 6pm

Minutes

Present: Dr Paul Culliney, Jayne Gudgeon, GH, AH, AT, JA, CF, VM, BM

Apologies: AC, RB

1. Welcome and Introductions

PC and JG welcome everyone to the meeting and thanked those attending for the first time. This was followed by introductions by all at the meeting.

2. Housekeeping

JG highlighted important safety information and distributed confidentiality agreements to those present who had not yet completed them.

3. Apologies and minutes of the last meeting

AC and RB gave apologies. JG asked for comment regarding the minutes of the last meeting.

AH raised the issue from the last minutes that an article regarding the additional roles (ARRS staff) had not yet been published in the Shepley/Shelley magazines and enquired about its expected publication date. JG replied that having spoken to the PCN staff responsible, this was being worked on and was expected in the next issue or the one after.

AH asked about the current new housing developments in the area and our current and future caseloads. JG advised that we currently have approximately 6800 patients and this is expected to rise. GH asked if we could close our list, PC confirmed that under the current NHS GP contract we are not able to close our list. JG has investigated the financial situation regarding housing developers and has been informed they do not contribute to health and social care. Funding (if any) from housing development is normally directed into education and infrastructure.

AH also mentioned that the Surgery website is out of date. PC confirmed that the website is currently undergoing a big technical overhaul and improvements are already visible.

CF stated that Shepley and the surrounding area obtain information from the Shepley and Shelley magazines and through social media. She also pointed out that information about the Surgery isn't being widely published. It was requested that this be looked at. JG confirmed that this will be brought to the attention of the Practice Manager and the Surgery will review its communication strands. JG

4. Practice update

JG informed the meeting that we are still in the process of recruiting a new healthcare assistant as the last successful candidate later declined the post.

JG also announced the 'Pharmacy First scheme'. PC explained that from 31st January pharmacies will be able to prescribe antibiotics for certain minor conditions such as ear infection, sinus infection, chest infections under certain conditions, shingles and infected insect bites and uncomplicated UTI's in women. This pathway is via electronic referral via the Surgery Reception.

5. Social prescriber and Mental Health Social Prescriber

Vicky Mowbray and Becca Morris gave a presentation on the role of the Social prescriber and the Mental health Social prescribing link worker. They explained that Social prescribing focuses around looking at the self and supporting patients in specific social difficulties that matter to them and making positive changes. Vicky supports people with mental health issues allowing patients to have more positive outcome. Social prescribing can also help with benefits advice, community activities, and befriending services. CF asked how we can sustain these useful services given the amount of services that are closing due to financial constraints etc. VM stated that whilst that it is not within their remit to decide which services stay open, the social prescribing team remain champions of local organisations and work with charities such as The Denby Group. VM confirmed they differ from Social services, but they can make referrals into them as appropriate.

6. Ideas for next Surgery newsletter

CF suggested each newsletter could include relevant and current hot topics (such as measles, flu etc). She also suggested that job roles could be included eg Advanced Nurse Practitioner.

7. AOB.

AH asked why Shepley Health Centre had now become Shepley Primary Care Ltd. PC explained that in becoming a limited company the Surgery had greater choice and flexibility regarding funding and staff configuration.

GH stated that he had recently attended the Primary Care Network patient group meeting. He mentioned that they had met in a library which was not ideal from a confidentiality perspective and enquired if space was available at Shepley Health Centre. The meetings last about an hour and they are usually attended by 6 people. JG agreed to speak to Deborah Melia, Practice Manager about this.

AH asked if Physician Associates are being employed within our PCN. JG answered that we have Pharmacy Technicians, Clinical Pharmacists, Nursing associates and Advanced Nurse Practitioners. These roles are those we believe benefit our patients best and are within our budget. This is reviewed on a regular basis as and when funding is available.

JG confirmed that Terms of reference had been produced and were awaiting final review and would be distributed shortly.

8. Next Meetings:

JG confirmed the dates of the patient group meetings for the next 12 months. These are on the Mondays of 20th May, 23rd September and 16th December at 6pm.